



## INSTRUCTIONS for the Nonpoint Source Program Proposed Best Management Practices Sheet

This information must be included in all applications to implement Best Management Practices.

**General Instructions.** The Proposed Best Management Practice (BMP) Sheet should be filled in completely, including the "totals." Please check your addition. Use as many pages as necessary to list all sources proposed for treatment under this grant. Number the pages and include in your grant application. Note that the grant and match totals on the bottom of the BMP Sheet should correspond with either the cost-share line item or one or more contractual line items on the Grant Proposal Budget Sheet.

*Organization:* Fill in the name of the organization applying for the grant.

*Project Name:* Fill in the name of the project.

*Tracking Code:* Fill in the tracking code number supplied by the DEQ.

### **BMP Table.**

Follow the column-by-column directions below to fill in the table.

*Site Name/Number.* This should be based on the names of sites included in the DEQ-approved watershed management plan being implemented.

*Pollutant Source.* For each site, list the source of pollutants that will be addressed by the proposed BMPs.

*Proposed System of BMPs.* Specify potential BMPs to use to treat the site. Use the DEQ's [Guidebook of BMPs](#), *Agricultural Best Management Practices for the Nonpoint Source Program*, or *Natural Resources Conservation Service Technical Guide* as a reference. Include all potential BMPs that will be used in the site treatment.

*Estimated Cost Per Site or Total Per Source.* Include all costs needed for the source, including supplies, materials, equipment, and labor, but exclusive of engineering design.

*Grant Funds.* List the amount of grant funds you are proposing to use to pay for the proposed BMPs. Note that there is a 75 percent (75%) limit on grant funds. The total grant fund amount should be carried over to Contractual portion of the Grant Proposal Budget form.

*Local Match.* List the amount coming from other local sources. Contact ESSD staff in Appendix E for assistance on what constitutes local match.

*Other Funds.* List any other funds that will be used to implement the BMPs that cannot count as match for the project. Contact ESSD staff in Appendix E for what constitutes other funds.

*Sources of Other Funds.* At the bottom of the page, indicate the source(s) of other funds.